



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

December 03, 2025

Office Order No.:177-2025

For the greater interest of the company the following employees are hereby assigned to carry out the additional responsibilities as under while Mr. Mahbubur Rahman (0101), Sr. Manager, will be in leave due to treatment.

Sl	Name, Desig. & ID No	Present Dept./Office	Additional Responsibilities
01	Mr. Karim Uddin Meah (1217), Senior Officer	Policy Servicing Dept., Keranihat Full Fledge SC, Chattogram Zone-06	Authorized to Counter sign the policy schedule (Bima Dalil)
02	Mr. Muhammad Abul Basher (1463), Officer	I/A Dept., Keranihat Full Fledge SC, Chattogram Zone-06	Underwriting related works
03	Ms. Jannatul Kawsar (2341), Officer	Cash Section, Keranihat Full Fledge SC, Chattogram Zone-06	Accounts related works
04	Ms. Bilkis Akter (2625), Officer	IT Dept., Keranihat Full Fledge SC, Chattogram Zone-06	Authorized to Counter sign in the OR.

Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 05 (Five) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & CFO.
4. The EVP & Incharge, Policy Servicing & Claims Dept.
5. The SVP & Incharge, U/W and Re Insurance Dept.
6. Master file.
7. Personal file.

1. The SEVP (PRT) & Incharge, Chattogram Zone-06

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়: গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইল: pilil@primeislamilife.com, web : www.primeislamilife.com